



EPIPHANY EVANGELICAL LUTHERAN CHURCH

314 W. Vallette Street · Elmhurst, IL 60126

(630) 832-8457

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Rooted in Christ · Growing in Faith · Reaching to Invite and Serve

WEDDNG FEES

(updated August 2021)

Use of Sanctuary (Check payable to <i>Epiphany Lutheran Church</i>)	\$ 200
Pastor (Check payable to <i>Ronald W. Feltman or Anna Ernst</i>)	300
Altar Guild (Check payable to <i>Epiphany Altar Guild</i>)	50
Custodian (Check payable to <i>Epiphany Lutheran Church</i>)	60
Organist (Check payable to <i>Clay Corso</i>)	150
Additional fee if accompanying soloist	50
Additional fee if attending rehearsal	50
Bench fee if outside organist/musician used	100
(<i>Outside musicians must be approved in advance.</i>)	
Wedding Bulletins (optional) (Check payable to <i>Epiphany Lutheran Church</i>)	30/hundred

All checks for fees are due to the pastor along with the marriage license no later than the time of the rehearsal.

STAFF (All can be reached at the office, (630) 832-8457)

Pastors	Ronald W. Feltman Anna R. Ernst
Office Administrator	Joan Halvey
Director of Music/Organist	Clay Corso
Altar Guild	Carole Poltrock

GENERAL INFORMATION AND GUIDELINES FOR WEDDINGS

Reserving the Church

- A wedding application must be completed and returned to the church office before a wedding reservation will be confirmed. An application is available in the church office.
- It is recommended that you contact one of the pastors to check availability well in advance of the wedding. While the church may be available, there are no guarantees that one of the pastors will be available.

Pre-Marital Preparation

- If a pastor of Epiphany Lutheran Church is performing the wedding, the couple must participate in a process of pre-marital preparation. This process includes an online assessment and approximately five 1.5-hour counseling sessions. There is a fee of \$35 for the online assessment. This process must be completed at least 2 months prior to the wedding date.

The Facilities

- There are 20 center pews.
- The center aisle is 35 feet long
- No food or beverages are allowed in the sanctuary at any time.
- No alcoholic beverages are permitted on the church premises.
- Smoking is not allowed in the building.
- No pets (except service animals) are allowed on the church premises on the day of the wedding or at the rehearsal.
- Your guest may park in the back parking lot (accessible from Hillside Street) and at Ahlgrim Funeral Home at the corner of Spring Road and Vallette Street. Parking is not allowed in the lot across from the main Vallette Street entrance.

Service Times

- Saturday weddings must start no later than 3 p.m. All wedding activity must be completed by 4:30 p.m. so that preparations can be made for our 5:30 p.m. worship service.

Flowers

- Flowers are not to be placed on the altar or on the communion rails. They may be placed behind the altar or alongside the altar. You may consult the Altar Guild for other suggestions.
- The flowers and runner should be in place in the sanctuary at least one hour before the service begins. The runner must be taped down.
- Flowers must be removed immediately after the service.
- Only bubbles may be used for bride and groom "sendoff." No rice, birdseed, or flower petals may be thrown.

Photography and Videography

- Photography is not allowed during the service except for non-flash shots from the back of the church by the wedding photographer. Photographers may not enter the chancel area during the ceremony.
- Photographers will be allowed 30 minutes to take pictures after the ceremony. If you wish to take pictures before the ceremony, you must notify the Altar Guild and they must be completed 40 minutes prior to the service.
- Videography is allowed when it is done from a stationary position. The pastor will discuss with the couple and videographer where cameras may be placed.

Music

- Our Director of Music, Clay Corso, work with you and the pastor on music selections for your wedding.